**Tenure-Track Evaluation/RPT Work Calendar**

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| 2nd Weds August |

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|  | Academic Affairs notifies all faculty that those applying for RPT must file an application for RPT with Academic Affairs and receive verification of eligibility. |

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| 3rd Tues Aug | (Fall Faculty Workshop) DPC committees are formed; co-chairs selected  |
| 1st Weds Sept  | RPT applications due to Academic Affairs. Chair, Faculty Evaluation Committee meets with DPCs for each Division to review procedures for RPT process. |
| 2nd Weds Sept  | Academic Affairs notifies faculty members of eligibility for RPT; Sends list of eligible RPT candidates to DPC chairs. |
| 1st Weds Oct  | Portfolios submitted to DPC chairs. (Except current fall semester new hires see December dates below). |
| 3rd Weds Nov | DPC recommendations complete.DPC meets with applicants to discuss recommendations. Applicant receives a copy of recommendation and signs. Applicant may write a response that is sent to the Dean within a week.DPC forwards all RPT materials (including applicant portfolios and DPC recommendations) to Deans. |
| 1st Mon Dec3rd Weds Dec | Portfolios for **new hires starting current fall semeste**r due to DPCs.DPC recommendations for new fall hires complete, meet with applicant to discuss and sign;Applicant may write a response that is sent to the Dean within a week. All RPT materials (including portfolios and DPC recommendations) forwarded to Deans by DPCs. |
| 2nd Fri Jan  | Deans complete RPT candidate recommendations; Applicant receives copy and signs and may append response; All RPT materials forwarded to Vice Chancellor of Academic Affairs by Deans. |
| 3rd Tues Feb  | Vice Chancellor of Academic Affairs recommendations due to candidates.Evaluated faculty signs and may append a response.All RPT materials forwarded to Chancellor by Vice Chancellor. |
| Feb 15th – Mar. 1st | Chancellor makes recommendations and returns to Academic Affairs. |
| By April 28th | Academic Affairs submits RPT recommendations for Board approval |
| By May 31st | Candidates receive official notification of RPT decisions. |