

### Tenure-Track Evaluation/RPT Work Calendar

2 <sup>nd</sup> Weds August		Academic Affairs notifies all faculty that those applying for RPT must file an application for RPT with Academic Affairs and receive verification of eligibility.
3 <sup>rd</sup> Tues Aug	(Fall Faculty Workshop) DPC committees are formed; co-chairs selected	
1 <sup>st</sup> Weds Sept	RPT applications due to Academic Affairs. Chair, Faculty Evaluation Committee meets with DPCs for each Division to review procedures for RPT process.	
2 <sup>nd</sup> Weds Sept	Academic Affairs notifies faculty members of eligibility for RPT; Sends list of eligible RPT candidates to DPC chairs.	
1 <sup>st</sup> Weds Oct	Portfolios submitted to DPC chairs. (Except current fall semester new hires see December dates below).	
3 <sup>rd</sup> Weds Nov	DPC recommendations complete. DPC meets with applicants to discuss recommendations. Applicant receives a copy of recommendation and signs. Applicant may write a response that is sent to the Dean within a week. DPC forwards all RPT materials (including applicant portfolios and DPC recommendations) to Deans.	
1 <sup>st</sup> Mon Dec 3 <sup>rd</sup> Weds Dec	Portfolios for <b>new hires starting current fall semester</b> due to DPCs. DPC recommendations for new fall hires complete, meet with applicant to discuss and sign; Applicant may write a response that is sent to the Dean within a week. All RPT materials (including portfolios and DPC recommendations) forwarded to Deans by DPCs.	
2 <sup>nd</sup> Fri Jan	Deans complete RPT candidate recommendations; Applicant receives copy and signs and may append response; All RPT materials forwarded to Vice Chancellor of Academic Affairs by Deans.	
3 <sup>rd</sup> Tues Feb	Vice Chancellor of Academic Affairs recommendations due to candidates. Evaluated faculty signs and may append a response. All RPT materials forwarded to Chancellor by Vice Chancellor.	
Feb 15 <sup>th</sup> – Mar. 1 <sup>st</sup>	Chancellor makes recommendations and returns to Academic Affairs.	
By April 28 <sup>th</sup>	Academic Affairs submits RPT recommendations for Board approval	
By May 31 <sup>st</sup>	Candidates receive official notification of RPT decisions.	

