**How to Find Student Information**

1. Go to My Grizzly Den and enter your *BearPass Login* and *password*.
2. Click the **Teaching and Advising** tab.
3. On the Advisor Resources Channel, choose **ID Selection**.

4. Select the appropriate term click **Submit**.
5. On the Student and Advisee ID Selection screen under Student and Advisee Query, enter the *Last Name* and *First Name* of the student. This information is not case sensitive and you may list only a partial name. For this search, select **All**, and then click the **Submit** button.

**Explanation of Search Types**

* + Students: only searches for students in your courses.
	+ Advisees: only search for students on your advisee list.
	+ Both: searches for students in your courses and on your advisee list.
	+ All: searches for all students in database.
1. Choose the appropriate student from the drop-down list and click **Submit**.
2. You are taken back to the Student Information menu. Any selections you make from here will now relate to the selected student.
3. Select the appropriate term click **Submit**.
4. On the Student and Advisee ID Selection screen under Student and Advisee Query, enter the *Last Name* and *First Name* of the student. This information is not case sensitive and you may list only a partial name. For this search, select **All**, and then click the **Submit** button.

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