Institutional Characteristics 2014-15

Institution: Missouri State University-West Plains (179344)
User ID: P1793441

Overview

Institutional Characteristics Overview

Welcome to the Institutional Characteristics (IC) component. This component collects important information about your institution's mission, student services, and student charges.

Much of the data reported on IC appear on College Navigator, which is updated once after IC data has been finally reviewed. Thus, errors may stay on College Navigator for a full year.

Additionally, the cost of attendance data are used to calculate the net price of attendance in the Student Financial Aid component. This has important implications for what students see about your institution, and also for the College Affordability and Transparency Center's lists. **Revisions or changes to costs can ONLY be made in the Student Financial Aid component and not in the prior year revision system.**

Remember, it is the responsibility of the keyholder to submit accurate data about the institution. Please contact the IPEDS Help Desk for clarifications to make sure that you are reporting correctly.

Changes to This Year's IC Component:

- All of the Part B Admissions questions have been moved to the new Admissions (ADM) component. A screening question on IC-Header will determine if your institution is required to complete ADM in the Winter Collection.
- Estimated enrollment numbers were part of the admissions questions in IC, but was not moved to the new ADM component. Starting this year, IPEDS will no longer collect estimated enrollment numbers.
- A new question on the services and programs for military servicemembers and veterans has been added and placed in Part B of IC, which used to have the admissions questions.

Common Errors

Quality control reviews of past IC data indicate frequently made errors. Please review the common errors below to ensure accurate reporting. Additional common errors or tips can be found in the New Keyholder Handbook under Resources.

- Question 2 should only be marked 'YES' if your institution is **EXCLUSIVELY** distance education. Do not mark 'YES' if your courses/programs are also available in person.
- Do not try to outsmart fatal errors; this is falsifying data. Contact the Help Desk to override, or fix, the data.
- Make sure you understand ALL definitions before responding to questions. For example, make sure that you are reporting for an 'ACADEMIC YEAR' or 'PROGRAM' as defined by IPEDS.

To download the survey materials for this component: Survey Materials

To access your prior year data submission for this component: Reported Data

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Part A - Mission Statement and Distance Education

1. Provide the institution's mission statement *or* a web address (URL) where the mission statement can be found. Typed statements are limited to 2,000 characters or less. The mission statement will be available to the public on College Navigator.

Mission Statement URL: http://wp.missouristate.

Please begin URL with "http://" or "https://"

Mission Statement

2. Are all the programs at your institution offered exclusively via distance education?

- ○ Yes
- ◉ No

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Part B - Services and Programs for Servicemembers and Veterans

1. Which of the following are available to veterans, military servicemembers, or their families?

- [ ] Yellow Ribbon Program (officially known as Post-9/11 GI Bill, Yellow Ribbon Program)
- [x] Credit for military training
- [x] Dedicated point of contact for support services for veterans, military servicemembers, and their families
- [x] Recognized student veteran organization
- [x] Member of Servicemembers Opportunity Colleges
- [ ] None of the above

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

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Part C - Student Services - Special Learning Opportunities

1. Does your institution accept any of the following? [Check all that apply]

- [x] Dual credit (college credit earned while in high school)
- [ ] Credit for life experiences
- [x] Advanced placement (AP) credits
- [ ] None of the above

2. What types of special learning opportunities are offered by your institution? [Check all that apply]

- [x] ROTC
  - [x] Army
  - [ ] Navy
  - [ ] Air Force
- [x] Study abroad
- [x] Weekend/evening college
- [ ] Teacher certification (for the elementary, middle school/junior high, or secondary level)

  Do **not** include certifications to teach at the postsecondary level.
  - [ ] Students can complete their preparation in certain areas of specialization
  - [ ] Students must complete their preparation at another institution for certain areas of specialization
  - [ ] This institution is approved by the state for the initial certification or licensure of teachers
- [ ] None of the above

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Part C - Student Services - Distance Opportunities

4. Which of the following selected student services are offered by your institution? [Check all that apply]

- [x] Remedial services
- [x] Academic/career counseling services
- [x] Employment services for current students
- [x] Placement services for program completers
- [ ] On-campus day care for children of students
- [ ] None of the above

5. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?

- (•) Have our own library
- ( ) Do not have our own library but contribute financial support to a shared library
- ( ) Neither of the above

6. Indicate whether or not any of the following alternative tuition plans are offered by your institution.

- ( ) No
- (•) Yes
  - [ ] Tuition guarantee
  - [ ] Prepaid tuition plan
  - [x] Tuition payment plan
  - [ ] Other (specify in box below)

7. Please indicate at what level(s) your institution offers distance education opportunities (courses and/or programs).

- [x] Undergraduate
- [ ] Graduate
- [ ] The institution does not offer distance education opportunities

You may use the space below to provide context for the alternative tuition plans you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

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Part C - Disability Service

Please indicate the percentage of all undergraduate students enrolled during fall 2013 who were formally registered as students with disabilities with the institution's office of disability services (or the equivalent office).

◉	3 percent or less	
○	More than 3 percent:	%

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Part D - Student Charges Questions

1. Are all full-time, first-time degree/certificate-seeking students required to live on campus or in institutionally-controlled housing?

*If you answer **Yes** to this question, you will not be asked to report off-campus room and board in the price of attendance (D11).*

This is only a screening question, and your response does not show up on College Navigator.

*If you make any exceptions to this rule, and have even one first-time, full-time student living off-campus, please answer **No** so that this does not cause conflicts with the Student Financial Aid survey. Making changes to the SFA component is very difficult and may lead to inaccurate reporting for your institution.*

◉	No
○	Yes, and we do not make **ANY** (even one) exceptions to this rule

2. Does your institution charge different tuition for in-district, in-state, or out-of-state students?

*If you answer **Yes** to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.*

*Please only select **Yes** if you really charge different tuition rates, or you will be reporting the same numbers 3 times.*

○	No
◉	Yes

3. Does your institution offer institutionally-controlled housing (either on or off campus)?

*If you answer **Yes** to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge (D10).*

○	No
◉	Yes
	Specify housing capacity for academic year 2014-15
	66

4. Do you offer board or meal plans to your students?

*If you answer **Yes** to this question, you will be expected to report a board charge or combined room and board charge (D10).*

○	No
◉	Yes - Enter the number of meals per week in the maximum meal plan available
	20
○	Yes - Number of meals per week can vary (e.g., students' charge meals against a meal card)

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Part D - Undergraduate Student Charges

If the institution charges an application fee, indicate the amount.

	Amount	Prior year
Undergraduate application fee	15	15

5. Charges to full-time undergraduate students for the full academic year 2014-15

Please be sure to report an average tuition that includes all students at all levels (freshman, sophomore, etc.).

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
All full-time undergraduates						
Average tuition	3,420	3,720	3,420	3,720	6,840	7,140
Required fees	300	300	300	300	300	300

6. Per credit hour charge for part-time undergraduate students

Please be sure to report an average per credit tuition that includes all students at all levels (freshman, sophomore, etc.).

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Per credit hour charge	114	114	114	114	228	228

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Part D - Student Charges - Room and Board

10. What are the typical room and board charges for a student for the full academic year 2014-15?

If your institution offers room or board at no charge to students, enter zero.
If you report room and board separately, leave the combined charge blank. If you report a combined charge, leave the room and board charges blank.

Room and board charges	Amount	Prior year
Room charge (Double occupancy)	NA	
Board charge (Maximum plan)	NA	
Combined room and board charge (Answer only if you CANNOT separate room and board charges.)	5,480	5,400

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Part D - Student Charges - Price of Attendance

11. Cost of attendance for full-time, first-time undergraduate students:

*Please enter the amounts requested below. These data will be made available to the public on College Navigator. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you must complete all information. Estimates of expenses for books and supplies, room and board, and other expenses are those from the **Cost of Attendance report** used by the financial aid office in determining financial need. Please talk to your financial aid office to get these numbers, to ensure that you are reporting correctly.*

If the **2014-15 tuition and/or fees as reported on this page** for *full-time, first-time students* are covered by a tuition guarantee program, check the applicable box(es) under 'Tuition Guarantee'. Additionally, please indicate the maximum % increase that is guaranteed. *These numbers are expected to be fairly small. Please contact the Help Desk if you are confused about these values and how to report them.*

Charges for full academic year	**2011-12**	**2012-13**	**2013-14**	**2014-15**		
Published tuition and required fees:					Tuition Guarantee *(check only if applicable to **entering students in 2014-15**)*	**Guaranteed increase %**
In-district						
Tuition	3,210	3,330	3,720	3,420	☐	
Required fees	294	294	300	300	☐	
Tuition + fees total	3,504	3,624	4,020	3,720		
In-state						
Tuition	3,210	3,330	3,720	3,420	☐	
Required fees	294	294	300	300	☐	
Tuition + fees total	3,504	3,624	4,020	3,720		
Out-of-state						
Tuition	6,420	6,660	7,140	6,840	☐	
Required fees	294	294	300	300	☐	
Tuition + fees total	6,714	6,954	7,440	7,140		
Books and supplies	1,072	1,010	940	950		
On-campus:						
Room and board	5,116	5,300	5,400	5,480		
Other expenses	6,600	6,664	6,666	2,985		
Room and board and other expenses	11,716	11,964	12,066	8,465		
Off-campus (not with family):						
Room and board	5,434	5,985	5,400	5,480		
Other expenses	9,240	9,477	9,536	4,506		
Room and board and other expenses	14,674	15,462	14,936	9,986		
Off-campus (with family):						
Other expenses	6,270	6,507	6,666	4,506		

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

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Part E - Athletic Association

1. Is this institution a member of a national athletic association?

- ○ No
- ◉ Yes - Check all that apply
  - ☐ National Collegiate Athletic Association (NCAA)
  - ☐ National Association of Intercollegiate Athletics (NAIA)
  - ☑ National Junior College Athletic Association (NJCAA)
  - ☐ United States Collegiate Athletic Association (USCAA)
  - ☐ National Christian College Athletic Association (NCCAA)
  - ☐ Other

2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the pull down menu.

Sport	NCAA or NAIA member		Conference
Football	◉ No	○ Yes-Specify	Select One
Basketball	◉ No	○ Yes-Specify	Select One
Baseball	◉ No	○ Yes-Specify	Select One
Cross country and/or track	◉ No	○ Yes-Specify	Select One

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Prepared by

This survey component was prepared by:

○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	○	Other

Name:
Email:

How long did it take to prepare this survey component?	hours		minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

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Summary

Institutional Characteristics Component Summary
Academic Year Reporters

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

GENERAL INFORMATION	
Mission Statement	http://wp.missouristate.edu/About/Mission.htm
Are all the programs at your institution offered completely via distance education?	No
Special Learning Opportunities	ROTC (Army) Study abroad Weekend/evening college
Student Services	Remedial services Academic/career counseling services Employment services for current students Placement services for program completers
Credit Accepted	Dual credit (college credit earned while in high school) Advanced placement (AP) credits
Undergraduate students enrolled who are formally registered with office of disability services	3 percent or less

PRICING INFORMATION					
Estimated expenses for academic year for full-time, first-time students		2011-12	2012-13	2013-14	2014-15
	In-district tuition and fees	$3,504	$3,624	$4,020	$3,720
	In-state tuition and fees	$3,504	$3,624	$4,020	$3,720
	Out-of-state tuition and fees	$6,714	$6,954	$7,440	$7,140
	Books and supplies	$1,072	$1,010	$940	$950
	On-campus room and board	$5,116	$5,300	$5,400	$5,480
	On-campus other expenses	$6,600	$6,664	$6,666	$2,985
	Off-campus room and board	$5,434	$5,985	$5,400	$5,480
	Off-campus other expenses	$9,240	$9,477	$9,536	$4,506
	Off-campus with family other expenses	$6,270	$6,507	$6,666	$4,506
Average undergraduate student tuition and fees for academic year 2014-15		Tuition		Fees	
	In-district	$3,420		$300	
	In-state	$3,420		$300	
	Out-of-state	$6,840		$300	
Alternative tuition plans		Tuition payment plan			

Edit Report

Institutional Characteristics

Missouri State University-West Plains (179344)

Source	Description	Severity	Resolved	Options
Screen: Price of Attendance				
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	Financial aid office adjusted budgets based on market information and comparable data with similar regional institutions.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	Financial aid office adjusted budgets based on market information and comparable data with similar regional institutions.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	Financial aid office adjusted budgets based on market information and comparable data with similar regional institutions.			