



T J SWIFT HOUSE

ASCEND

PROGRAM

Welcome to Missouri State University West Plains

This document will guide you through what to expect as you prepare for your first semester at MSU-WP. On the digital version of this document click on the blue links to watch the videos.

Before you can do anything on this list you need to have your acceptance letter from the admissions office. In this letter you will find:

1. Missouri State Student Number which is called your **M Number**
2. **Activation Code**- This will let you into My Grizzly Den

☐ Explore MyGriz Den

- This is where you can find any school information
 - Registration for classes
 - Financial Aid
 - Email shortcut
 - Brightspace shortcut

☐ School Email

- The college staff/faculty will only email your school email, not your personal email
- Check your email at least weekly before you come to campus
 - You can check your email through MyGrizzly Den
 - Add your email account to your phone so you can check more easily
 - Answer any emails that need a response
 - Delete emails or add folders in your email account to organize information you may need later

☐ IT Support

- Lybyer Technology Help Desk-417-255-7995
- Check out the IT support brochure in this packet.

☐ **Things to work on now...**

- Contact the Financial Aid Office-417-255-7243
 - [Complete the FAFSA Application](#)
 - [Apply for MSU-WP scholarships](#) - This will start July 1
- [Think about signing up for disability services](#)- Pam Tate- 417-255-8062 or 417-547-7573
 - This is on MSU-WP campus and is how you get accommodation in your classes.
 - Complete [Disability Service form](#)
- [Sign up with Missouri Vocational Rehab](#)- or [Missouri Job Center](#) These may help with tuition, books and supplies.
- Call to set up an appointment with an advisor (**this is when you register for classes**) - 417-255-7222
 - [Make sure to register for classes](#)
 - [Sign up for STAR Orientation](#) (**you must attend one of these dates**)
 - Call advising office to sign up for STAR-417-255-7222
 - May 21, Aug. 1, Aug. 8, Aug. 13 all the meetings are at 10 AM

- [If you want to live on campus you must apply](#) 417-255-8020 or wpreshall@missouristate.edu
 - 1) Go to MyGrizzlyDen and find the "Housing" box.
 - 2) Click the "Housing Application" link.
 - 3) At the top of the page, click the link that says
 - "Apply for: Fall 2024, Spring 2025 and Summer 2025"

Helpful Account Terminology

OLD NAME	CURRENT NAME	EXAMPLE
BearPass Number	<u>M-Number</u>	M00001234
Office 365 Login Email Login	<u>Missouri State Account</u>	abc123@login.missouristate.edu
BearPass ID BearPass Login Login ID Private ID	<u>Missouri State Account ID</u>	abc123
BearPass Password Office 365 Password	<u>Missouri State Account Password</u>	XXXXXXXXX
BearMail Office 365 Email University Email	<u>Missouri State Email</u>	abc123@MissouriState.edu BBear@MissouriState.edu

Got Questions? Feel free to contact the ASCEND Staff

417-255-7711

ascendwp@missouristate.edu