



# APPLICATION FOR ADMISSION

**Legal Name** (As it appears on driver's license or government-issued identification)

Last (Family) \_\_\_\_\_ First (Given) \_\_\_\_\_ Middle \_\_\_\_\_

Previous last names used (if applicable) \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(See instructions)

Preferred/Chosen First Name \_\_\_\_\_ Current Email address \_\_\_\_\_

Permanent Address Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current Mailing Address Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Primary/Permanent Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: ☐ home ☐ work ☐ cell

Emergency Contact: Last name \_\_\_\_\_ First \_\_\_\_\_

Type: Mother ☐ Father ☐ Legal Guardian ☐ Spouse ☐ Sibling ☐ Child ☐ Friend

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ ☐ home ☐ work ☐ cell Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Type: ☐ home ☐ work ☐ cell

**Residence** In which state do you currently reside? State \_\_\_\_\_ If you are a Missouri resident, how long have you lived in Missouri?

☐ More than one year ☐ One year or less

If one year or less, indicate when you moved to Missouri Month \_\_\_\_\_ Year \_\_\_\_\_ Previous State \_\_\_\_\_

Res

**Legal Sex** ☐ Male ☐ Female ☐ Prefer not to answer **Birth date:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ **Marital Status** ☐ Single ☐ Married

**Are you a United States citizen?** ☐ Yes ☐ No If no, are you a permanent resident? ☐ Yes ☐ No (If yes, please attach a copy of the front and back of your alien registration receipt card.)

**What is your anticipated United States Military status during the semester for which you are applying?** ☐ Active Duty ☐ Military Dependent ☐ National Guard  
☐ Veteran ☐ Reservist ☐ Not Affiliated with the Military ☐ Prefer not to respond

**Did either of your parents receive a bachelor's degree?** ☐ Yes ☐ No ☐ Do not know/Prefer not to answer

(Colleges and universities are asked by many groups, including the federal government, accrediting associations, college guides, and newspapers, to describe the ethnic/racial backgrounds of their students and employees. In order to respond to these requests, we ask you to answer the following two questions.)

**Are you Hispanic or Latino?** ☐ Yes ☐ No

(Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member.)

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander ☐ White or Caucasian

**Have you ever been convicted of or pled guilty to a crime other than a traffic offense or are any charges pending against you?** ☐ Yes ☐ No

If yes, please explain in detail on a separate sheet and attach. If you have a felony conviction, include the nature of conviction and probation/parole status.

**Have you been dismissed/suspended from another college or university for disciplinary reasons?** ☐ Yes ☐ No If yes, please explain on a separate sheet and attach.

**Semester for which you wish to begin:** ☐ Fall (August) ☐ Spring (January) ☐ Summer (June) Year \_\_\_\_\_

Sem/Yr

Type

**Have you previously attended Missouri State University (West Plains or Springfield)?** ☐ Yes ☐ No

Program

If yes, list last attendance: Semester \_\_\_\_\_ Year \_\_\_\_\_ If yes, have you attended another college since your last attendance? ☐ Yes ☐ No

**Planned course of study:** (see instructions) ☐ Associate of Arts (Major) \_\_\_\_\_ ☐ Associate of Science in Nursing \* (See catalog for program requirements and deadlines.)

☐ Associate of Science (Major) \_\_\_\_\_ (Option if applicable) \_\_\_\_\_

\*(See University catalog for program requirements, cohort cycles and deadlines.)

☐ Associate of Applied Science (Major) \_\_\_\_\_ (Option if applicable) \_\_\_\_\_

☐ Certificate (See University catalog for current certificates) \_\_\_\_\_ (Not all certificates qualify for financial aid. Contact Financial Aid Office regarding available funding sources.)

MERGED	PENDING ADMIT	FINAL ADMIT	COHORT	ATTRIBUTES	HOLD(S)	CATALOG YEAR
	HS OFC / FINAL HSE	COLLEGE(S) OFC / FINAL				

If you do not plan to seek an associate degree/certificate at Missouri State University-West Plains, you may apply under one of the following categories:

- ☐ **Nondegree**—you are a visiting student who intends to return to another college or are taking courses for personal interest or professional development.  
(See instructions for requirements/limitations.) **Financial aid is not available while in this classification.**
- ☐ **Nondegree Post Baccalaureate**—you have completed a bachelor's degree and wish to enroll in up to a full course load with no restrictions on total hours.  
(See instructions for requirements/limitations.) **Financial aid is not available while in this classification.**
- ☐ **Completion Program**—you have completed an associate degree from Missouri State University-West Plains and wish to continue taking 100/200 level courses through MSU-WP to complete a bachelor's degree offered by Missouri State University-Springfield. (See instructions for requirements/limitations.)

Which bachelor's degree do you plan to seek? ☐ Agriculture Business ☐ Elementary Education ☐ General Agriculture

#### ACADEMIC HISTORY

High School Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Graduation Month \_\_\_\_\_ Year \_\_\_\_\_

OR GED/High School Equivalency Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ State in which you tested \_\_\_\_\_

Are you participating in or have you completed the A+ Program at your high school? ☐ Yes ☐ No

Have you taken courses for college credit? For students still in high school: Check "yes" if you are currently taking or plan to take courses for college credit while in high school? (This includes courses taken through dual credit on your high school campus, part-time and/or summer enrollment prior to graduation.)

☐ Yes ☐ No If yes, please list all colleges where you have been enrolled, including Missouri State, even if you did not complete a full term or receive a grade report. Include colleges (if any) through which you received credit while in high school. Failure to list all colleges is considered falsification of records and may void your admission. (Attach additional sheet if necessary.)

College Name (Do not abbreviate)	City and State	Dates Attended (Month and Year)	Hours Earned	Degree Earned

We will need your transcript(s) from the above college(s). Please request that each college send your transcript to Missouri State University-West Plains. In-progress coursework must be reflected on the transcript or provided by applicant (e.g., registration form, student printout, etc.). It must include term, course code, course number, course title and credit hours. Official/final transcript(s) must be requested after final grades are available.

If you have a disability which requires accommodation, please contact Advising, 128 Garfield Avenue, West Plains, MO 65775, (417) 255-7222 for information about services available to you.

#### ACKNOWLEDGEMENTS

##### RELEASE STATEMENT

I have provided complete and accurate responses to all the items on this application. I further certify that all official documents submitted in support of this application are authentic and unaltered records that pertain to me. I authorize Missouri State to verify the accuracy of any information or records I have provided and understand that any misrepresentation or omission may be cause for denial or cancellation of admission, transfer credit, and/or enrollment with loss of fees or tuition paid.

##### CONSENT FOR USE OF PERSONAL INFORMATION

During the application and admission process, you will be asked to enter personal information. Examples include legal name, chosen name, date of birth, and social security number. Missouri State University collects this information to enroll you into the University and to comply with federal and state law. Unless required by law or authorized by university policy, Missouri State University will not share your personal information. Any sensitive information, including past disciplinary or criminal actions, are used only for admission purposes. By signing below, you are giving consent for Missouri State to use the data you provide for admission purposes.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Office of Admissions

Missouri State University-West Plains

128 Garfield Avenue

West Plains, MO 65775

417-255-7955

888-466-7897

Fax 417-255-7959

wpadmissions@missouristate.edu

wp.missouristate.edu/admissions

Missouri State University-West Plains empowers students to achieve personal success and to enrich their local and global communities. As a two-year public institution, we provide accessible, affordable and quality educational opportunities.

Missouri State University is an equal opportunity employer and institution

04/2025



You should hear from us within two weeks of the date we receive your application and all required transcripts and documentation. You will receive an admission letter including your M-Number, and new students also receive information regarding orientation and other information to help prepare for the first semester.

**Right to Know.** Students wanting information on Campus Security or the Student Right to Know Act should contact the Office of Student Life and Development at 128 Garfield, West Plains, MO 65775. Telephone: (417) 255-7233.  
<https://wp.missouristate.edu/StudentServices/AnnualConsumerInformationNotice.htm>

### **Use of Social Security Number**

Disclosure of your social security number is voluntary. If you provide your number, it will NOT appear on your student identification card but it is necessary for several University offices, including Financial Aid.

### **Residence for Fee Purposes**

In determining a student's residency for tuition and fee purposes, the University adheres to the policy for determination of student residency (<https://www.sos.mo.gov/cmsimages/adrules/csr/current/6csr/6c10-3.pdf>) established and approved by the Missouri Coordinating Board of Higher Education (CBHE). The University also complies with all applicable federal and state laws and regulations with respect to the classification of veterans and their dependents. A student's residence status is determined at the time of admission. Students classified as non-residents who wish to apply for reclassification to resident status may do so by submitting a residency application to the Office of Admissions.

### **Academic Majors and Programs**

Degree-seeking students are eligible to apply for financial aid. Some certificates are financial aid-eligible. Contact the Financial Aid Office to discuss funding options for certificates. Listed on the last page are the academic majors available at Missouri State-West Plains. Within some majors, you must specify which option within that major that you plan to pursue. Please write your intended major and option (if applicable). Admission to the University does not guarantee admission to specific majors. Students should refer to the University catalog at [wp.missouristate.edu/catalog](http://wp.missouristate.edu/catalog) for program admission requirements, including specific application deadlines.

### **Nondegree-seeking Students**

- **Nondegree.** Students 18 years of age and older or a high school graduate may apply under this classification. Transcripts are not required. Enrollment while in this category is limited to eight credit hours per semester to a total of 24 hours. **Students are not eligible for financial aid while in this classification.** (Course prerequisites apply)
- **Nondegree Post Baccalaureate.** Students who have a bachelor's degree and who wish to enroll in up to a full time course load with no restrictions on total hours may apply under this classification. Proof of bachelor's degree is required. **Students in this classification are not eligible for financial aid.** (Course prerequisites apply)
- **Completion Program.** Students who have completed an associate degree at Missouri State University-West Plains and wish to take additional Missouri State University-West Plains courses in pursuit of a bachelor's degree through Missouri State University-Springfield are eligible to apply under this classification. Students in this classification are eligible to apply for financial aid but must contact the Financial Aid Office for procedure. Contact Missouri State University Outreach at 417-255-7931 regarding admission and degree program requirements, and the bachelor's degrees offered by Missouri State University-Springfield at Missouri State University-West Plains.

### **Questions?**

If you have questions regarding the application or the admission process, please contact the Office of Admissions as follows:

Office of Admissions	417-255-7955
Missouri State University-West Plains	888-466-7897
128 Garfield Avenue	
WPAmissions@MissouriState.edu	
West Plains, MO 65775	

# AREAS OF STUDY

## Associate of Arts Degree (AA)

Designed for those intending to transfer to a four-year college, majoring in areas such as the arts, humanities, social sciences, education or general studies. In addition, the AA degree provides the most flexibility for students undecided about a transfer college or major. Refer to the specific degree program page for information.

Child and Family Development

Criminology

Elementary Education

**General Studies:** This degree allows students to complete general education requirements for virtually any bachelor's degree.

This degree also is available online and at our extended campus in Mountain Grove.

Health Professions

Human Services

## Associate of Science Degree (AS)

A specialized degree intended to transfer into a preprofessional degree, the AS allows students to enter the workforce and/or transfer into a bachelor's degree completion program. Refer to the specific degree program page for information.

Agriculture

Business

Computer Science

Engineering Technology: Mechatronics; Pre-engineering

Nursing

Pre-Engineering

Technology

## Associate of Applied Science Degree (AAS)

A specialized degree that is primarily an occupationally oriented degree, the AAS allows recipients of this degree to enter a particular job market. While not designed as transfer degrees, some AAS degrees can be used as the first two years of a Bachelor of Applied Science degree; however, students will need to take additional general education courses, as well as courses in the major field. Refer to the specific degree program page for information.

Agriculture

Business: Accounting; Entrepreneurship; Management

Child and Family Development

Computer Graphics and Programming

Enology

Health Information Technology: Medical Assistant; Medical Coding; Healthcare Data Analytics; Healthcare Reimbursement

Hospitality Leadership: Culinary Arts; Management

Technology: General Technology; Industrial Maintenance; Advanced Welding and Fabrication; Manufacturing Management

Viticulture

## Certificate

Certificate programs meet specific, short-term training and educational needs of students by combining core and specialty courses into focused, flexible training packages that more immediately meet employment needs. If a student later decides to seek advanced education, many of the certificate courses may be combined with the advanced courses for associate of applied science degrees.

Not all certificates qualify for financial aid. Contact Financial Aid Office at [WPFinancialAid@MissouriState.edu](mailto:WPFinancialAid@MissouriState.edu) or 417-255-57243 regarding available funding sources.

For the most current listing of all degrees and certificates offered, visit [wp.missouristate.edu/academics](http://wp.missouristate.edu/academics).

## Bachelor's and Master's degrees

Missouri State University's Outreach Program in Gohn Hall offers degree completion options in a variety of disciplines. Students can complete undergraduate and graduate degrees locally in a variety of disciplines, as well as take courses leading to other degree areas. Learn more at [outreach.missouristate.edu/offcampus/westplains/](http://outreach.missouristate.edu/offcampus/westplains/)

If you wish to enroll into a completion program or complete a degree through Missouri State University-Springfield on the West Plains campus, contact Missouri State Outreach at 417-255-7931.