

# SHANNON HALL

## Mountain Grove Campus



# EMERGENCY PROCEDURES

## FIRE PROCEDURES

In the event of a fire or similar emergency, all occupants of Shannon Hall should:

- Evacuate immediately using marked exits; last persons out close all doors;
- Assemble on the lawn area on the south side of the building (between Shannon Hall and the Middle School);
- Await further instructions from building coordinators and/or emergency personnel.

## TORNADO PROCEDURES

In the event tornado sirens are sounded or communication from the police is relayed to the campus, all occupants of Shannon Hall should take shelter in the following designated locations:

**Primary Shelters:** Classroom 107; All inner rooms away from outside walls.

**Secondary Shelters:** Restrooms.

## HOSTILE INTRUDER PROCEDURES

It is impossible for any organization to prescribe exact procedures for every emergency.

Immediate action may be required and can be the difference in safety and harm. In extreme situations, many authorities recommend some variation of the following: “**Run** if you can. **Hide** if you can’t. **Fight** if you must.” Inform others if possible, and always know that help is on the way. Do not resume normal activities until an “All Clear” signal is given.

## EARTHQUAKE PROCEDURES

Drop, cover, and hold on! Move only a few steps to a nearby safe place (e.g., under a sturdy table or desk). Most injured persons in earthquakes move more than five feet during the shaking. It is very dangerous to try to leave a building during an earthquake because objects can fall on you. Many fatalities occur when people run outside of buildings, only to be injured by falling debris from collapsing walls. In U.S. buildings, you are safer to stay where you are. After the shaking has stopped, if you go outside, move quickly away from the building to prevent injury from falling debris.

**EMERGENCY POLICE, FIRE, MEDICAL, ETC. – CALL 911**

FOR MORE INFORMATION, ACCESS THE CAMPUS SAFETY WEBSITE AT:

<http://wp.missouristate.edu/CampusSafety/>