

# 2012 October Minutes - WP - West Plains Faculty Senate team

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Missouri State University - West Plains

Faculty Senate Minutes

October 7, 2011

Meeting Location Melton Hall Room M211

Faculty members and Staff Present:

Jeff Huff, Judy Carr, Barbara Caton, Barbara Nyden, Tae-Wan Park, Gary Phillips, Anthony Priest, Debra Mayers, Joyce Pineda, Joyce Dewitt, Nancye McClure, David Parker, Jim Hart, Melinda Denton, Christopher Dyer, Renee Moore, Kathy Morrison, Dennis Lancaster, Cathy Proffitt Boys, David White, Mirra Anson, Jay Towell, Jerry Trick, Cindy Smith, Alexandra Graham.

## I. Call to order

At 9:00 A.M. Barbara Nyden, Chair, called the meeting to order.

## II. Approval of Agenda

Chair asked for a motion to approve the agenda. Joyce Pineda made the motion, seconded by Dennis Lancaster. Agenda approved.

## III. Approval of Minutes

Chair asked for a motion to approve the minutes from September 8, 2011 meeting. Jim Hart made the motion, seconded by Christopher Dyer. Motion approved.

## IV. Chancellor Bennett

A. Gohn Hall initiative update: The building is funded and will be completed in Fall 2013.

B. Willow Springs/Three Rivers update: If Three Rivers offers courses, we will be in competition with them.

## V. Dean Dyer

A. Presentation of revised Division organizational chart

B. Addressed funding for professional development: responsibility to pass on to academic unit with a form to request excess development funds. The form will need to go through Handbook Committee.

C. China campus: Who is in charge of the faculty? Springfield has administrative control. What is the Dean's role in China?

D. HLC visit update and recommendations

E. GOAL possibilities in Springfield

F. Online taskforce will begin to meet

G. Superintendants meeting this month

H. 42 hour program update

I. Per course faculty will meet on Monday

## VI. Old Business

A. Collection for Lee Denim Day if you have not already donated

B. SAAS: Mirra Anson: By-Laws state the Coordinator of SAAS is the Chair. Since that position is being eliminated when Janice retires Jan 1, we will need to make a change to the By-Laws.

C. RPT Committee: Motion to move discussion to November Faculty Senate meeting. Jerry Trick made the motion, seconded by David White. Motion approved. Discussion will include addition of one CGP department and Business department members, English, Math, and Nursing.

D. Open Positions—tabled

E. Advance Placement Credit—tabled

F. Handbook Committee

1. Requiring a vote: Effective Date for new Faculty Senate Executive Committee Codification of Per Course load will be reviewed as part of the full Handbook review.

2. Intellectual Property: no longer an issue

3. Travel Policy

G. Search committees—tabled

H. Student Learning Objectives: See e-mail discussion comments attached

## VII. New Business

A. Standing Committee Reports

1. Curriculum: Joyce Jennings-Pineda

a) Proposal for a new course titled ENV105: Environmental Science offering for the 42 hour program.

b) Proposed changes to BMS 110

2. Assessment Committee: Gary Phillips

Meeting today at 11:00 A.M.

3. Developmental Education: Jay Towell  
Meeting this month

#### VIII. AD Hoc Committees

A. IAC: Kathy Morrison  
Address issues of concern

B. On-Line Task Force: Dean Dyer  
Will hold initial meeting soon

#### IX. Announcements

A. 10/7 Tech Talk - Socrates meets the Oracle by the Grizzly Statue at noon today

B. 10/14 "Education in the Age of Disruptive Innovation (the Tech Talk inspiration from Lee Crockett)," noon Friday, Oct. 14, Melton Lecture Hall). This is a very inspirational keynote address and we will play it on the big screen in the Melton auditorium

C. Library Book Order Requests Due by Monday 10/17

D. Jay Dee Martin's retirement reception

E. November meeting is moved to the second Friday of November

#### X. Faculty Concerns (voting Members of Faculty Senate only)

A. We have skipped the last couple of years of evaluation of the administration. Motion to conduct an evaluation of the administration in March 2012 made by Kathy Morrison. Seconded by Debra Mayers. Motion approved.

B. Does the faculty want to write a response regarding the Three Rivers issue?

C. How do we address students talking about fellow faculty members?

#### XI. Adjourn

Nancy McClure made the motion, seconded by Gary Phillips. Meeting adjourned at 11:00 A.M.

#### XII. Addendum

Important Dates:

Friday 10/7

Friends of Garnett Library Meeting & Luncheon, Noon to 1 p.m.;

Panel Discussion by the International Students

Retirement Reception for Jay D Martin October 11 at 2:00 p.m. in Kellett Hall.

Please drop off donations for a gift to Donna Bird or Margie Griffin

Biometric screenings will be offered on the West Plains campus in Looney Hall 203 on

Tuesday, October 18 and on Wednesday, October 19th from 8:00-11:00 a.m. each day.

You can register online for biometric screening through My Learning Connection

<https://webpress.missouristate.edu/cms/ImageCache/B6EA5C3536604378BE5E584554D1565F/821E058AE44A3A435ADCC15DA5A5B/BI/BiometricRegInst.pdf>

"How do I register for my Biometrics Screening"

Scholarship Luncheon 10/25 @ noon at the Opera House

Please allow all students to attend.

Cafeteria Plan Open Enrollment October 1

November 30th

E-Mail discussion Regarding the Student Learning Objectives Proposed by Dr. Dyer 9/12/2011

Joyce Jennings-Pineda

All,

I understand that perhaps the language of some of our goals could be tweaked, but please let's don't reinvent the wheel again. Remember any of these changes if great enough could defeat the process we have already worked so hard on. Personally and from our last accreditation visit the primary weakness was the tie between student learning outcomes and budgeting were the larger issue.

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Kathy Morrison

All concerned:

I agree with Joyce.

Our existing General Education goals are solid, and we have been building a body of assessment data based on them for some time. Plus, they are woven into our course objectives, syllabi, coursework and assessment processes.

Explanatory phrases may need some clarification but I think the 5 goals stand on their own.

Also, I note some redundancy among the listed SLOs. Complexity is not in and of itself better than what 6192390 is simply and, some would say, elegantly stated.

Especially so close to our next accreditation review, only compelling empirical

evidence that these changes are essential to our mission should cause us to undertake such a drastic change in our stated general education goals.

Change for change sake may mean a lot of paperwork that does not enhance student learning by any meaningful measure. I think we can all agree this should be avoided.

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Jerry Trick

Joyce and Kathy make excellent points. However, haven't most of us had issues with assessing valuing and understanding of a global society? I know I have. I don't know if the proposed new SLO's provide a better option (I haven't tried them yet!) if we don't go this route does anyone have any better suggestion?

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Jay Dee Martin, emeritus

All,

I no longer have any standing on the faculty, but here is my \$0.02: Any change in the General Education goals would require a significant revision of curriculum to match those goals. You do not have time to do that revision before the HLC visit.

I think the suggested SLO's are good and would be fine revisions after the HLC visit. If I were still on the faculty, I would recommend waiting for those changes until after the HLC visit.

I believe it would be a good thing to give a close look at General Education and make significant changes. I would not do that now.

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Debra Mayers

Following the Faculty Senate discussion about keeping the "Global Awareness" title to our Gen Ed as opposed to changing it to "Global Well-Being" (GWB), I think the reasoning for the change goes like this:

GWB is quantifiable- one can measure poverty levels, cancer levels, pollution levels, illiteracy levels, etc. as well as trends in those areas.

Here was the wording that I had for defining GWB 1 af38afs20 0 f38fs20cf16192390 -To realize that natural processes occur in, around and on Earth and also within and between 1 af38afs20 0 f38fs20cf16192390 organisms, specifically humans Those processes can be measured and mathematically used to view trends and changes which may need addressed for well-being. Our previous definitions linked with "Global Awareness" may suffice.

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Gary Phillips

I intended to wait to respond until I had seen the last assessment report. I remember discussing the idea of changing the goals, but don't remember what the report said, and haven't pulled it yet.

I did look at the March minutes where we discussed taking Higher Order Thinking and Global Awareness to the faculty and the Faculty Development Committee for discussion. I don't remember specific suggestions for action.

If Changes are made, they should come from specific suggestions for action which close the loop in the assessment cycle.

Initially I thought we should wait until after HLC's visit, but if change needs to be made, we should make it when (and if) the case becomes clear. That demonstrates that assessment is an ongoing process, not something we do for an HLC visit.

I think that if a faculty member used Global Well-Being in a class, that would meet Global Awareness. You certainly can not measure those without being aware of them first. For my intercultural communication capstone, it is a little restrictive.

There are other elements of communication that I think are important that are not so quantifiable, and I am OK with that.

I agree that some tweaking of the definitions may need to be made, but I favor broader rather than more narrow. I also favor changing slowly rather than quickly. We have the structure for the five we have now, from web, to charts on every wall to syllabi/objectives, and the core competencies around which my capstones are built. How about looking at the definitions and applications? Here is my idea:

CO:

Communicating Could require both oral and written, rather than either as now.

HOT: Higher Order Thinking

Could be limited to Critical thinking if other forms of higher order thinking should come later (Junior/Senior years)

Managing Information

Should include use of Technology to manage information Valuing Should include aspects of Ethics, and Ethical Leadership (Public Affairs), Community Engagement (public Affairs) and Experiential Learning (Service Learning and Internships). All of these help you value another group, or understand their values (vague, but I use both).

GA: Global Awareness

Define to include Global Well-Being, Interdisciplinary Studies and Thinking, and Cultural Awareness (Public Affairs)

Faculty Handbook Committee

For Vote October 7, 2011

Change to By-laws Article 1, Section 2, paragraph E Time for Taking Office

## Rationale

The current academic year's Faculty Senate Chair leads the Spring Commencement so for consistency the new officers will take over after commencement.

Recommendation to F/S will be to change the language:

Current :

Time for Taking Office

Newly elected officers of the Faculty Senate shall take office following the annual elections.

Proposed Change

Time for Taking Office

Newly elected officers of the Faculty Senate shall take office following the Spring Commencement.

Change to Faculty Handbook Section 2.7.6 '93

Per Course Faculty'94

## Rationale

Springfield is changing their policy to '93 per course faculty are to teach no more than twelve credit hours per academic year'94. We have the difficulty of finding enough per course faculty in our area for a number of disciplines so we feel that restricting the West Plains campus to the Springfield policy would cause further problems hiring qualified per course faculty.

18 credit hours in a year equals the 1000 hour part time labor hour requirement

Current West Plains policy does not address the number of hours

Current Policy

Per Course Faculty members always receive a one-semester term contract only, and employment terminates automatically at the end of the semester. Per Course Faculty should possess a master's degree or the equivalent professional experience in a field determined acceptable by the Dean. Per Course Faculty members receive no retirement or insurance benefits. However, they may be allowed the use of campus facilities. Per Course Faculty have only the duties associated with teaching and are not required to perform committee work nor assume other responsibilities required of ranked faculty.

However Current Procedure based on a 2002 memo signed by then chancellor Kent Thomas establishes a maximum 18 hour load per 12 month period and a 10 credit hour maximum per semester, with the Dean at his/her discretion seeking per course faculty to teach classes

Proposed revision:

Per Course Faculty members are appointed on a semester basis only. Per course faculty are to teach no more than eighteen contact hours per academic year with no more than 10 contact hours per any one semester. Per Course Faculty should possess a master's degree or the equivalent professional experience in a field determined acceptable by the Dean. Per Course Faculty members receive no retirement or insurance benefits. However, they may be allowed the use of campus facilities. Per Course Faculty have only the duties associated with teaching and are not required to perform committee work nor assume other responsibilities required of ranked faculty.