

# 2014-11-07 November Minutes - WP - West Plains Faculty Senate team

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## Missouri State University-West Plains Faculty Senate Minutes

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#### Faculty Senate Minutes November 7, 2014

**In attendance:** Amy Ackerson, Leigh Adams, Craig Albin, Ed Birdyshaw, Fawn Cockrum, Melinda Denton, Joyce Dewitt, Ana Estrella, Alexandra Graham, Aimee Green, Phillip Howerton, Joyce Jennings-Pineda, Sylvia Kuhlmeier, Michelle Kwon, Debra Mayers, Kathy Morrison, Alex Pinnon, Gary Phillips, Jacob Poulette, Cathy Proffitt-Boys, Linda Risner, Joseph Rugutt, Karen Ryburn, Chulapol Thanomsing, Cindy A. Smith, Rajiv Thakur, A. Jerry Trick, Pat Walsh, Connie Yates, Emily Yeager.

I. Call to order at 9:00 by Debra Mayers.

II. Additions and Approval of Agenda. **Motion** to approve agenda by Amy Ackerson. **Second** by Gary Phillips. **Motion carried.II.**

III. Approval of Minutes of Last Meeting. **Motion** to accept minutes by Gary Phillips. **Second** by Amiee Green. **Motion** carried.

IV. Campus Update, Dr. Bennett.

Dr. Bennett reported that Governor Nixon had released some of the A+ funding for the spring semester. Dr. Bennett added that he would be meeting in the coming weeks with Senator Mike Cunningham and Representative Shawn Rhoades to discuss A+ funding. Dr. Bennett urged faculty to introduce themselves to the new dean of Students Services, Dr. Angela Totty. He also reported that Luke Pitchford has been hired as the new Director of Information technology Services and that Scott Schneider would be serving as interim IT director until the end of the year. Dr. Bennett also announced that Lu Adams, the current registrar, will be taking up her duties as Coordinator of the Mountain Grove Branch Campus and that Sylvia Kuhlmeier will be serving as interim registrar until that position is filled. The Chancellor closed by mentioning that today's Red Carpet Day is the largest in the history of MSU-WP and by urging faculty to make a pledge to the local United Way.

V. Dean of Academic Affairs Update, Dr. Lancaster.

Dean Lancaster pointed out that the Red Carpet receptions had been expanded into some of the classrooms in Lybyer. Dr. Lancaster then discussed the recent results of

the CAPP tests, noting that although MSU-WP students continued to score above average, scores in three areas were down during this testing cycle. He suggested that perhaps faculty should set specific goals to improve future performance on the CAAP tests. Dr. Lancaster then discussed at length two general and multi-faceted initiatives: transfer degrees and applied general education goals.

#### VI. MAP-Works, Chulapol Thanomsing

Chulapol demonstrated how to entry grades on Blackboard and how to enter the twelve-week academic updates on MAP Works.

#### VII. Faculty Handbook Revisions.

Debra Mayers reported that revisions to the faculty handbook would be discussed at the December Faculty Senate meeting and that Dr. Bennett had graciously accepted the changes that faculty preferred to section 3.3.3.

#### VIII. Per Course Hiring.

Debra Mayers noted that there are some questions concerning the need for full-time staff to re-apply to teach each semester and concerning the need for personnel who are teaching in more than one division to apply in each division. She also noted that new faculty members are required to be tested for TB and that names badges have been ordered for per-course faculty.

#### IX. Faculty Survey.

Jerry Trick reminded faculty that he would soon be asking them to have their students participate in a survey of courses adoptions of the general education goals.

#### X. Per Course Faculty Report, Fawn Cockrum.

Fawn reported that several per-course faculty members have expressed the desire for a more orientation and a faculty contact person and that some of the per-course instructors need a place to store their art supplies.

#### XI. Common Reader, Ed Birdyshaw.

Ed stated that twenty books have been nominated for next year's common reader and that a survey to vote on these titles has been posted on the Common Reader webpage. He also noted that once the pool of books has been narrowed, the Common Reader Committee will meet to select next year's book.

#### XII. Commencement Speaker

Debra Mayers noted that faculty members should begin suggesting people to be commencement speaker.

#### XIII. IDS Updates, Jerry Trick

Jerry reported that dual enrollment opportunities for IDS 110 at West Plains high School are being explored.

#### XIV. On-Line Courses

Debra Mayers noted that HLC has approved the proposed AA on-line degree. She added that faculty members should consider creating an on-line agreement for students to sign stating that students will fulfill the obligations in their on-line courses.

#### XV. VHS Equipment

Debra Mayers pointed out that the VHS equipment is being phased out and that faculty members should switch their visual presentations to CD or Films on Demand, etc.

#### XVI. Assessment Committee Update

Gary Phillips noted that the Assessment Committee would be meeting at 11:00 and that topics for discussion included portfolio expansion and the HLC program review.

#### XVII. Curriculum Committee Update

Leigh Adams asked for any concerns or objections to the curriculum changes that had been approved by the Curriculum Committee during the past month. Being none, the changes were approved by consent. Leigh reminded faculty of deadlines for submitting proposals for spring and fall of 2015.

#### XVIII. Faculty Evaluation Committee Update.

Phil Howerton presented revisions to the list of questions students are asked when completing faculty evaluations. After a brief discussion, Joyce Jennings-Pineda made a **motion** to approve these changes. **Motion** was seconded by Leigh Adams. **Motion carried.** Phil then presented revisions made by the faculty evaluation committee to the Faculty Self-Evaluation form and the Goal and Objective's Agreement. After a brief discussion, Jerry Trick made a **motion** to accept these changes. **Asecond** to accept was made by Gary Phillips. **Motion carried.**

#### XIX. Public Affairs Committee Update.

Gary Phillips stated that the committee was exploring the possibility of offering a public affairs award for students.

#### XX. Institutional Analysis Committee

Joyce Pineda-Jennings stated that the IAC had been working with Scott Schneider to make the budget process more transparent.

#### XXI. Announcements

Debra Mayers reminded faculty of several projects that need their attention: Salvation Army Bell Ringing, United Way Pledges, Faculty Health Risk Assessment, Faculty Cafeteria Plan, Ask Week, Haven Training, Who's Who Nominations, and Faculty Evaluations. Phil Howerton noted that the Philanthropic Women had agreed to fund his proposal for a campus-wide Excellence in Writing Awards.

#### XXII. Adjournment, 10:59

**Motion** made by Joseph Rugutt to adjourn, **motion** seconded by Amy Ackerson, **motion unanimously passed** by a movement of feet.