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# 2015-02

Created by Gordon, Grayson E, last modified on Mar 17, 2015

## Faculty Senate, Missouri State University-West Plains Agenda for Feb. 6, 2015

### Call to order - 9:00 am

- Additions and Approval of Agenda
- Approval of minutes from previous meeting
- Introduction -Jill Stephens is the Staff Senate attendee for Faculty Senate meetings. Would any faculty like to attend the Staff Senate meetings the first Friday of every month at 10:30?

### Old Business

- West Plains Faculty Handbook Progress: The resolution has not been submitted to the Board of Governors yet. Chancellor Bennett will take the resolution to Springfield's Adm. Council meeting on Monday (2-9-15) to determine if the resolution should go on the consent agenda at the March 13 Board of Governor's meeting.

### Committee updates

#### Experts location for Faculty Senate Standing Committees: <https://experts.missouristate.edu/display/WP15/Standing+Committees>

- Gary Phillips - Assessment Committee
- Leigh Adams - Curriculum Committee
  - Jill Stephens- Banner listing for prerequisites
  - Departmental clean-up of prerequisites
- Phil Howerton - Faculty Evaluations Committee
  - Make the instructor evaluations available for the 5 week short courses?
- Barbara Nyden - Handbook Committee
- Gary Phillips - Public Affairs
- Kathy Morrison - Institutional Analysis Committee (IAC)

### New Business

- Update on the President's Task Force on Globalization- Rajiv Thakur
- Title III Updates- Michelle Branton
  - A faculty member is requested to attend a meeting in T210 on Monday 2-9-15 at 11:00am
  - Ed Birdyshaw - The Common Reader Committee - selections

### University Updates- 10:00 am

- Dean's update: Dennis Lancaster (must attend Red Carpet Days at 10:15)- catalog, Prior Learning

### Communication Ground Rules

- Listen
- Be responsible for conclusions - who does what by when
- Respect
- Own "My Responsibility" to contribute to solutions
- Stay on topic
- Be prepared for agenda discussions
- Include everyone

### Student Expectations of Faculty

- Treat me with courtesy and respect
- Reply to my emails and phone calls in a timely manner
- Be available for me during your office hours
- Follow your syllabus unless you tell me otherwise
- Post grades on Blackboard in a timely manner
- Use the textbook if a textbook is required for the course

### Minutes

- [2015-02-06 Faculty Senate Minutes](#)

Assessment, next Long-Range Plan. Topics introduced during Faculty Senate and farther explained during the Dean's Hour today from 11:00-noon in M211.

- Chancellor's update: Debra Mayers standing in for Chancellor Bennett
  - Governor Nixon has released \$600,000 for OT and Allied Health for the MSU system. Distribution to be determined
  - 4 of our students were involved in an armed robbery last Friday. Following the Code of Student Conduct the Office of Student Services will be determining the possibility of suspension. Dean Totty is working with the West Plains Police Dept.
  - 54 Civil War letters have been donated to the university by Chuck Kimberling and will be housed in Garnett Library
  - Emily Gibson- for Kids College course proposals and the Public Affairs Conference.
  - Eryn Walters- Development Office- Inter-Department contest for the Annual Auction.

### Announcements

- 17 Faculty responses to request presentations to West Plains High School students regarding career development and success in college. If you are interested contact Cheryl Caldwell
- April 17 from 1:30-2:00 will be a panel led discussion following the Public Affairs Conference special event titled "Ferguson and Beyond: Race relations in modern America" held from noon -1:30pm. Melton 112. Contact Rajiv Thakur if you are interested in serving on the panel
- Feb. 18 from 9:00-noon a Springfield photographer will be taking head shots of full-time faculty. Sign up through the link provided in the 2-1-15 Take Note
- April Faculty Senate will meet on Friday March 27 due to Spring Holiday and Interscholastic Contest scheduling conflicts
- Map-Works early intervention needed. (2/16-2/20) Go to Academic Updates. Contact Pam Tate if you have questions
- Annual funds proposal requests **are due by Friday, February 27, 2015**. Visit <http://wp.missouristate.edu/development/AnnualFund.htm>

### Closed Session

- Faculty Concerns, Discussions, Requests

**Adjourn until 11:00 for Dean's Hour**

