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## 2015-03-06-Faculty-Senate-Minutes

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### Missouri State University-West Plains

#### Faculty Senate Minutes

March 6, 2015

Phillip Howerton, Secretary

**In attendance:** Amy Ackerson, Craig Albin, Sheila Barton, Ed Birdyshaw, Michelle Branton, Sharon Bynum, Judy Carr, Cleo Fawn Cockrum, Melinda Denton, Joyce Dewitt, Ana Estrella, Alexandra Graham, Aimee Green, James Hart, Phillip Howerton, Jeff Huff, Mary Kellum, Sylvia Kuhlmeier, Seongchun Kwon, Debra Mayers, Renee Moore, Barbara Nyden, Gary Phillips, Joyce Pineda, Frank Priest, Cathy Proffitt-Boys, Linda Risner, Brenda Smith, Jill Stephens, Chulapol Thanomsing, Jay Towell, A. Jerry Trick, David White, Illegible One.

I. Call to order at 9:00 by Debra Mayers

II. Additions and Approval of Agenda.

**Motion to approve agenda made by David White. Second made by Judy Carr. Motion carried.**

III. Approval of Minutes of Last Meeting

**Motion to approve minutes made by Craig Albin. Second made by Jerry Trick. Motion carried.**

IV. Old Business

Debra Mayers announced that a resolution will be submitted to the Board of Governors on March 18, 2015, for the approval of the purposed faculty handbook. She also noted that the Dean's Hour would be from 11:00-12:00, and that it might be changed to 10:00-11:00 if the dean is free at that time. Debra also prompted faculty to attend the Public Affairs Conference presentation "Ferguson and Beyond."

V. New Business

Debra called for nominees for four awards: Gravitl Vaughn, Distinguished Alumni Faculty/Staff Award, Honorary Associate's Degree, and Students Awards. Jack and Kay Garret were selected by faculty to receive the Granvil Vaughn Award; Dr. John Mulford was selected by the faculty to receive the Distinguished Alumni Award; and Dr. Ed McKinney was selected by faculty to receive the Distinguished Faculty Award. Dorthea Reavis was nominated by faculty to receive the Honorary Associates of Arts Degree. Dr. Totty then reminded faculty that they should forward nominations for student awards to her office and that the deadline is Friday, March 13. Dr. Totty also noted that the deadline for summer textbook orders is March 6.

VI. Assessment Committee Update

Gary Phillips reported that the next meeting of the assessment committee would be today, March 6, at noon.

VII. Curriculum Committee Update

Joyce Pineda asked for any concerns or objections to the curriculum changes that had been approved by the Curriculum Committee during the past month. Being none, the changes were approved by consent.

VIII. Faculty Evaluation Committee, Phil Howerton

Phil distributed the revised Classroom Observation Form and reminded faculty members that this revised form had been forwarded in an e-mail for their perusal. **Gary Phillips made a motion to accept the changes made to this form, Judy Carr seconded that motion, and the motion carried.** Barbara Nyden suggested that the Faculty Evaluation Committee

should also revise the observation form for on-line classes to ensure that it is consistent with Classroom Observation Form. Barbara also noted that both forms were listed in two places on the Academic Affairs website and that this should be simplified.

IX. Faculty Handbook Modifications, Barbara Nyden

Barbara reported that a resolution will be submitted to the Board of Governors on March 18, 2015, for the approval of the proposed faculty handbook. She also noted that the next chair of the handbook committee will need to begin the task of reviewing changes that the Springfield campus may make to the Springfield Faculty Handbook.

X. Public Affairs Committee, Gary Phillips

Gary noted the committee is exploring ways to expand service learning opportunities for students and is considering several new modes of service learning.

XI. IAC Committee, Joyce Pineda

Joyce reported that the committee is working to find a new funding formula and studying the budget process. She noted that any new plan must be proposed two years in advance of its tentative implementation, and she added that the committee would soon be delivering a report of its findings and conclusions.

XII. RPT Committee, Barbara Nyden

Barbara noted that the committee has completed its portion of the RPT process. She observed that although faculty portfolios were better organized and more complete than those submitted last year, many were still missing required materials. Barbara expressed concern about how standards between divisions would be maintained and how division chairs would be evaluated in the new RPT process.

XIII. Announcements, Debra Mayers

Debra reminded faculty that the April meeting of Faculty Senate will be held on Friday, March 27, that faculty need to complete Map-Works early Intervention surveys, that faculty members should consider proposing a session for Kids' College, and that a \$150.00 fee waiver is available for the Management Development Institute.

XIV. Chancellor's Report, Dr. Bennett

Dr. Bennett pointed out that the Board of Governor's Retreat will be held March 12 and 13 in St. Charles. Dr. Bennett also commented on enrollment and retention rates. He observed that enrollment increased by 3% during the fall semester of 2014 and that it remained flat in during the spring semester of 2015. He noted that retention continues to be a special challenge and that several programs and strategies now in place, such as math boot camp, acceleration diagnostics, and changes made to developmental education through the Title III grant, are having a positive impact.

XV. Adjournment, 10:59

**A motion to adjourn was made by Aimee Green and was seconded by Judy Carr. Motion carried.**

[meeting-notes](#)