

Missouri State University – West Plains - Assessment Committee Meeting

**October 23, 2015
12:30PM – 1:30PM Room Lybyer 208**

Minutes

I. Call to Order

II. Roll Call by the Chair

Amy Ackerson, Alex Graham, Jim Hart, Phil Howerton, Michelle Kwon, Linda Risner, Michael Orf, Jerry Trick

III. Approval of the Agenda and Minutes of the Last Meeting

David White Motioned for approval and Linda Risner seconded.

IV. Old Business

A. Survey results from the last committee meeting

Jim Hart demonstrated the Agile board, which distilled the last meeting and reported on the results of the survey for the next year, which showed the committee wants to focus on in the next year. Survey results showed the committee wants to do something, do a better job of measuring learning and reporting. Our next steps are to look at department reviews (due October 15) and division reviews (due November 15).

B. Nursing Program Review 2015

Jim Hart has looked at this, and asked the committee to agree to meet and discuss it. Amy Ackerson asked for a clearer format for the process of program review with clearer/firmer deadlines and standard intake questions. Alexandra Graham suggested it might be best to have it due between the department review and division review since program review requires all departments to be in, and the division report is bigger.

C. iHistory of Assessment

Jason McCollom is in the process of looking at our history of assessment from JayDee Martin's tenure to present. He will present his findings at a later meeting.

V. New Business (Time Sensitive)

A. Committee

1. Do Something

a) Plan, Do, Check, Adapt - Deming's Cycle of Continuous Improvement of Processes

2. Where are we? Where are we going? How do we get there?

a) Opportunities

(1) Program Reviews (Allied Health & CFD)

Because the Allied Health Associates Degree is no more, the upcoming program reviews are going to be in Child and Family Development. Health Information Technology and Respiratory Therapy program reviews asked to be moved down in the schedule.

(2) Assessment Report

This is in process once the Division reports are in.

(3) Assessment with Chalk & Wire

We will be building rubrics for each class for assignments turned in on Chalk and Wire. This needs a subcommittee to build rubrics in Chalk and Wire that allows both the subject matter expert (the class instructors) to evaluate the assignments in Chalk and Wire and also for future Portfolio assessors to evaluate the assignments in Chalk and Wire.

b) Solutions

(1) Requirements

(2) Tools

c) Endeavor

(1) Teams

(2) Work

We will start Chalk and Wire Rubrics with core classes, like Eng 110, Comm 115, PLS 101, and then over time add more courses as we improve the process. Eventually, we hope to create rubrics for departments and then divisions to help make the assessment process seamless.

(3) Way of Working

3. Assessment Clear and Simple – A Practical Guide

- a) Goals – What do we want students to be able to learn*
- b) Information – Measures or evidence they are doing this*
- c) Action – Use this information to improve learning*

B. Stakeholders

1. What Opportunities are on the horizon

Higher Learning Commission self-study starts in January.

C. Goals for next meeting

1. Meeting Input and Survey Results

Jerry Trick proposed meeting for the Nursing Review and process deadlines within two weeks.

VI. Announcements

VII. Adjournment

Amy Ackerson motions, and David White seconded.