

Missouri State University – West Plains - Assessment Committee Meeting

**April 22, 2016
12:30PM – 2:00 PM Room Lybyer 216**

Minutes

I. Call to Order

II. Roll Call by the Chair

Jim Hart, Alexandra Graham, Michelle Kwon, Jason McCollom, Linda Risner, Brenda Smith, Rajiv Thakur, Gary Phillips, and Michael Orf (briefly) in attendance

III. Approval of the Agenda and Minutes of the Last Meeting

Approved by Consent

IV. Old Business

A. Michael Orf Reports on HLC Conference

- Criterion 4 B was the highlight of the conference: Teaching, Learning, Evaluation, Assessment and Improvement. This session was led by Barbara Johnson, who stated that out of 105 schools reviewed by the HLC this year, 43 met with concern in regard to assessment. This fall, we start our self-study, and these are the issues we need to avoid:
 - Insufficient progress over time
 - Not enough time to evaluate plans in program
 - Linkages of program and course outcomes to general education goals
 - Absence of comprehensive and systematic assessment processes
 - Lack of involvement
 - Lack of data
 - Unclear program goals
 - Reliance on student course evaluations for assessment
 - Linkage of budget to assessment
 - Assessment of general education
- Dr. Orf asks us to think about what is meaningful for evidence.
- Rajiv Thakur suggests for us to teach the whole faculty in workshop—we need a common framework. Rajiv is willing to help create it.
- Gary Phillips suggests we need maybe “themes” that all faculty use: and suggests that Nursing, Respiratory Therapy, and Child and Family

Development could talk about what they learned in the annual professional development.

B. BATPS Program Reviews 2015 – 2016

- Gary Phillips, Jim Hart, and Jerry Trick met to discuss the CFD program review. The report discusses increasing enrollment, and they ask the question: so what? What does that tell us? What are they doing right, and is there budgetary support for this?

C. Assessment Report 2014 – 2015

1. Assessment Committee Update to Faculty Senate

- Gary Phillips wrote a draft of the Assessment Report. It is written like a self-reflection for the portfolio. It's in Chalk and Wire, and he asked for feedback from the committee by Friday, April 29, 2016.
- Discussion about course assessment led to ideas about ways to include per course feedback and help make the best arguments for more funding and support. Ideas included:
 - Writing a how-to write a course assessment report: Does HLC or Springfield have something we could adapt?
 - Could we ask Faculty Senate's permission to rewrite course assessment into Chalk and Wire? Do we need to ask Faculty Senate's permission? How can we get division chairs and department chairs to enforce course assessments with their faculty?
 - Jim Hart demonstrates Chalk and Wire's capability to create a rubric from course assessment to program assessment to general education assessment. The first step is to align lesson plans to course goals to program goals to general education goals.

D. Nominations

- The only viable candidate for Assessment Chair is Amy Ackerson. She accepted the nomination the next week since she wasn't at the meeting.
- Discussion about continuity with past-chair, chair, and chair-elect: we should make an effort to get people from every department included on the assessment committee in the future.

V. New Business

A. Committee

1. Elections

a) Assessment Committee Chair: Amy Ackerson (voted by email April 25, 2016)

b) Assessment Committee Secretary: Nominated by the Chair

B. Stakeholders

2. What Opportunities are on the horizon

C. Goals for next meeting

1. A New Journey

VI. Announcements

VII. Adjournment

- Linda Risner motions. Gary Phillips and Rajiv Thakur second