

ASSESSMENT COMMITTEE MINUTES

Nov 11, 2016

1:00-2:00

In attendance: Jason McCollom, Amy Ackerson, Dasha Russell, Phillip Howerton, Linda Risner, Benjamin Wheeler, Songchun Kwon, Alexandra Graham

- I. Approval of minutes
- II. Approval of agenda: Consent approval
- III. Child and Family Development Program Review Results
 - a. The committee approved results
 - b. An addendum about accreditation was added.
- IV. Respiratory Care Program Review Results
 - a. Concern about Missouri Department of Higher Education requires ten or more students per year enrolled in the program, and the program is not currently posting those numbers
 - b. Program review recommended another program review in a year to see if accreditation and numbers improve.
 - c. Jason McCollom moved to approve the Respiratory Care program review; Dasha Russell seconded the motion, and the motion passed
- V. Program Review Handbook
 - a. Amy Ackerson explained the highlights of the draft of the Program Review Handbook
 - i. Level 1 review is for new programs, done in the first year of existence
 - ii. Level 2 review is for existing programs, done every five years
 - iii. Amy asked for comments back by Nov 15
- VI. Portfolio Guidelines Subcommittee
 - a. Dasha Russell explained the new updates to portfolio guidelines
 - b. Campus Wide Changes
 - i. Submission format now requires Chalk and Wire
 - ii. Updated the General Education Goal Summaries and Matrix to reflect current goals
 - iii. Changed the quantity of required artifacts from four to five, one for each general education goal
 - c. Division/Department/Program Specific General Education Portfolio Recommendations
 - i. Allow divisions/departments/programs to accept multiple artifacts from a single discipline
 - ii. Allow divisions/departments/programs to require multiple artifacts per general education goal
 - iii. Allow divisions/departments/programs to include additional division/department/program goals
 - d. Jason McCollom moved to approve the portfolio guideline recommendations. Linda Risner seconded. The motion passed.
- VII. Course assessment reminders for Fall 2016: We should do our course assessments.
- VIII. Adjourn