

Assessment Committee Minutes

March 3, 2017

1:00 PM-2:00 PM

In attendance: Amy Ackerson, Jason McCollom, Michelle Kwan, Linda Risner, Ben Wheeler, Brenda Smith, Jacob Poulette, Gary Phillips

- I. Approval of minutes (1st-Jason McCollom, 2nd-Linda Risner, no opposed)
- II. Approval of agenda with change to item 8 to state Online Course Assessment Tool (1st-Jacob Poulette, 2nd-Ben Wheeler, no opposed)
- III. Old Business-Program Review Handbook revisions
 - a. Needs a link to curriculum
 - b. Needs addition of Program Review Panel worksheets and auditing tools
 - c. Timeline needs adjustment for February being a short month and spring break
 - d. Discussed again the purpose for Program Review and the role in program elimination
 - e. Amy will send additions to the committee for approval
 - f. Program Review Handbook gathered no recommendations from the faculty senate and will move on as the official document for program review
- IV. General Education Portfolio
 - a. New criteria and guidelines were distributed to faculty at spring workshop. No feedback from senate was communicated. That document will move forward
- V. Program Review Portfolios from Associate of Arts in General Studies (AAGS) and Associate of Applied Science in Law Enforcement aren't entirely complete but program review will move forward with recommendations. Amy will send committee a meeting request for the primary review meeting
- VI. New Business-Program Elimination
 - a. At this point in time, the handbook will be the authority to guide program elimination recommendations to curriculum based on the guidelines we have created.
- VII. Meeting adjourned at 1:45 p.m.