

Minutes- Unapproved

MSU WP Curriculum Committee

Oct. 16, 2016

Melton 211 9:00-10:00a

**I. Call to Order- 9:10a**

**Present: A. Ackerson, M. Denton, L. Adams, P. Howerton, J. J-Pineda**

**II. Approval of Agenda- unanimous**

**III. Approval of Sept. 2016 Minutes - Unanimous**

**IV. Course Proposals: All posted in Experts**

a. **Course Additions-** none

b. **Course Revisions**

**HIT 150-** Title and Course description revision; **Motion: Adams Sec. Denton; passed.**

**HIT 250-** Title, Prerequisite, and Course Description revision; **Motion: Howerton, Sec. Adams; passed.**

**HIT 297-** Prerequisite and Course Description revision as internship course; **Motion: Denton, Sec. Howerton; passed**

**V. Program Proposals: All posted in Experts**

Tabled from previous FS meeting:

a. **AA Health Professions-**

Total Credit Hours change in PA emphasis area because of credit hour change in ALH 116 and oversight of CHM 161 lab;

Additional emphasis areas in Physical Therapy, Occupational Therapy, and Radiography. **Motion: Ackerson, Sec. Adams; passed**

b. **AAS Health Information Technology-** Delete CIS 290 and Add CIS 201 ; **Motion: Denton, Sec. Howerton; passed**

c. **Certificate in Electronic Health Records Specialist-** Delete CIS 290 and Add CIS 201; **Motion: Howerton, Sec. Denton; passed**

d. **Certificate in Medical Coding-** Delete CIS 290 and Add CIS 201 **Motion: Howerton, Sec. Denton; passed;**

e. **Certificate in Medical Administrative Office Assistant-** Delete CIS 290 and Add CIS 201; **Motion: Howerton, Sec. Denton; passed**

**VI. New Business or Concerns-**

L. Adams reported workflow for curriculum is prioritized behind implementation of "Degree Works".

A. Ackerson reported continued work in process for program review.

A. Ackerson and L. Adams initiated discussion for need of a coordinator of assessment/curriculum. They will report back in November for potential job duties and description that might be presented as a committee recommendation.

**VII. Adjourned 9:50a**